Parksville Fellowship Baptist Church
Position Description

Title: Pastor to Families

Description: As a servant leader, this pastoral leadership role is responsible for shepherding, discipling, equipping, and overseeing ministry for the families, youth, and young adults at Parksville Fellowship Baptist Church (PFBC).

This is a full-time, permanent position (with a salary range of $58,000 to $73,000 plus benefits) with fluctuating days and extended hours as required.

Overview:
You are a devoted follower of Jesus Christ with a willingness to serve at all times as a productive team member and grow as a servant leader. You will use your gifts and abilities at PFBC in service to God, fellow staff members, the church family, and the Oceanside community. As a staff member of PFBC, you will be expected to abide by the PFBC Employee Handbook and be in full agreement with and embrace the PFBC Articles of Faith (adapted from the Articles of Faith of Fellowship of Evangelical Baptist Churches in BC & Yukon), and Constitution and Bylaws, as evidenced by being a Member of PFBC and following the leadership of our Elder and Deacon Boards (Leadership Team).
Broad areas of responsibility will require excellent time management, strong interpersonal skills, the ability to prioritize and be adaptable, as well as demonstrate a willingness to undertake other duties as assigned. As priorities change, the Director of Administration may alter this job description accordingly, in consultation with you and/or The Deacon Board. We intentionally want to cultivate a healthy and thriving (Gospel) work environment. This leadership position is a vital role to that end.

Specific Pastoral Responsibilities:

Pastoral Care

- In consultation with the Lead Pastor, provide leadership and oversight in the area of care and spiritual health of the families, youth, and young adults within the church
- Oversee and/or provide biblical counseling for our couples, parents, and/or children and youth
- Equip and assist families, youth, and young adults in their spiritual journey as they assimilate into the church body
- Develop and maintain mentoring relationships with our youth and young adults
- Develop and maintain mentoring relationships with the parents of our young people for mutual support and encouragement

Discipleship

- Encourage and facilitate church-wide gatherings
- Curate curriculum and facilitate teaching for discipleship classes and mid-week teaching
- Prepare young adults to transition into full participation in church body life
- Work with the Associate Pastor to strengthen both relational and structural aspects of church life within our multi-generational church demographics
- Recruit and provide training and support for leaders, leadership teams, and volunteers
- Develop and implement a leadership training program
- Be intentional about involvement in the local high schools and colleges
- Develop and maintain ministry resources for families, youth, and young adults

Preaching

- Study the Word and teach the Scriptures by precept and example
- Model and cultivate prayer in your ministry, stemming from your daily habit of personal time in prayer and the study of God's Word
- Be the weekly youth and young adult preacher
- Be the preacher for family, youth, and young adult special events
- Be the occasional preacher for the Lead Pastor when required by him

Ministry Staff

- Work with the Staff Leadership Team to encourage, mentor, and provide direction regarding their ministry plans as well as provide input into their semi-annual Development Reviews
- Be responsible for knowing the overall scope and activity of your ministry areas and give advice where necessary
- Help oversee the Director of Children's Ministry, and Youth & Young Adults/Children's Ministry Support Staff

Additional Pastoral Duties

- Oversee the planning of family, youth, and young adult events
- Officiate funerals/memorials and weddings (including pre-marital counseling)
- Provide biblical pastoral counseling and pastoral care
- In consultation with the Elder Board, prayerfully develop new initiatives or ministries in response to congregational needs

Qualifications:

- Be a shepherd leader
- Demonstrate a maturity in faith which bears spiritual fruit
- Live consistently within the biblical standards of 1 Tim. 3 and Titus 1
- Meet the biblical qualifications for an Elder (1 Tim. 3:1–7; Titus 1:6–9; 1 Peter 5:1–4; Acts 20:28)
- Demonstrate a consistent, growing, and vibrant relationship with God through Jesus Christ (John 15:5; James 2:17)
- Preferably have a minimum of 2 years ministry experience (1 Tim. 3:6; Timothy 2:2)
- Preferably have formal theological (Bachelor, Masters or equivalent) training (2 Tim. 2:15; Proverbs 1:5)
- Affirm fully and teach in alignment with our Articles of Faith (Titus 1:9; Philippians 2:2; 1 Corinthians 1:10)
- Demonstrate humility, teachability, and growth spiritually and vocationally
- Have biblical counseling training or willing to take courses

Expectations:

- Attend and participate in all worship services
- Attend Elder Board meetings; Deacon Board and Committee meetings as required
- Attend Staff meetings
- Provide a monthly written Ministry Report to the Leadership Team
- Participate in Membership meetings
- Attend and participate in Leadership Team meetings and retreats as scheduled
- Develop and steward an annual ministry budget

Relationships:

The Pastor to Families is responsible to the Lead Pastor and/or his designate and secondarily to the Elders and Deacons (Leadership Team). You will function within the Constitution, Bylaws, Policies and Practices of PFBC and in accordance with our Articles of Faith. You will liaise with and help oversee the Staff Leadership Team, specifically the Director of Children's Ministry and support staff of Children's Ministry, Youth, and Young Adults. The Executive Assistant will be assigned to assist administratively. A Probationary Review will be conducted within the first six months of hire. Semi-annual Development Reviews, based on this job description, will be overseen by the Lead Pastor.

Applications will be considered as received.

A cover letter, resume, and a link to 2 or 3 sermons can be emailed to admin@pfbc.ca Attention: Pastor Kyle Julius

You will receive an email within 24 hours to indicate our receipt of your application. Thank you.